



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

DAVID SANDERS, PH.D.
Director

May 31, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Board of Supervisors
GLORIA MOLINA
First District
YVONNE B. BURKE
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**REQUEST TO APPROVE AMENDMENT NUMBER ONE TO
AGREEMENT NUMBER 74511 FOR TRAINING SERVICES WITH CALIFORNIA
STATE UNIVERSITY, LONG BEACH FOUNDATION (CSULB)
(ALL SUPERVISORIAL DISTRICTS) - (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and execute Amendment Number One to Agreement Number 74511 for Training Services with CSULB (Attachment A) to increase the maximum contract amount by \$51,321, from \$1,707,791 to \$1,759,112, for provision of additional courses from the date of execution through June 30, 2005. The increased contract costs will be financed using Promoting Safe and Stable Families (PSSF)-Cohort 1 revenue which requires no County match. The funding is included in the FY 2004-05 Adopted Budget.
2. Waive the 25% in-kind match requirement by CSULB for the additional \$51,321.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The Agreement for Training Services with CSULB was approved and adopted by your Board on June 17, 2003. This Agreement facilitates the training to departmental staff, both for new employees as well as in-service training for existing employees.

The recommended actions will enhance the current curriculum by adding additional training units to meet the Department's evolving training needs and ensure utilization of available training funding.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goals 2 (Workforce Excellence) and 5 (Children and Families' Well Being). They will improve the well being of children and families in Los Angeles County as measured by the achievements in the five outcome areas adopted by the Board: good health; economic well being; safety and survival; social and emotional well being; and educational/workforce readiness.

FISCAL IMPACT/FINANCING

The current maximum contract amount for FY 2004-05 is \$1,707,791. This Amendment will increase the maximum contract amount by \$51,321, to \$1,759,112. The increased costs will be financed using PSSF-Cohort 1 revenue which requires no County match. Sufficient funding is included in the FY 2004-05 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

DCFS currently contracts with four universities for the provision of training services. California State University, Long Beach Foundation (CSULB); Cal State Los Angeles University Auxiliary Services, Inc. (CSULA); The Regents of the University of California, (UCLA); and University of Southern California (USC), comprise the Inter-University Consortium (IUC). These universities offer curricula that provide core training, enhanced core training, and in-service training to address the needs of the Department in delivery of services.

The agreement requires the Contractor to provide a 25% in-kind match. The match requirement valued at \$12,830 is waived under the amendment. Waiving the amount does not negatively impact funding and appropriately compensates the Contractor for performing the added work on short notice and completing the work by the end of the fiscal year.

CONTRACTING PROCESS

There is no additional contracting process needed for this action.

IMPACT ON CURRENT SERVICES

Approval of this amendment will enhance the training curriculum currently being provided by CSULB.


The Honorable Board of Supervisors
May 31, 2005
Page 3

CONCLUSION

Upon approval and execution by the Board of Supervisors, it is requested that Executive Officer/Clerk of the Board send an adopted copy of the Board Letter to:

1. Department of Children and Family Services
Contracts Administration
Attention: Walter Chan, Manager
425 Shatto Place, Room 400
Los Angeles, CA 90020
2. Office of the County Counsel
Attention: Kathy Bramwell, Senior Deputy County Counsel
201 Centre Plaza Drive
Monterey Park, CA 91754
3. Susanne DeRosa, Director
Grants and Contracts
California State University, Long Beach Foundation
6300 East State University Drive, Suite 332
Long Beach, CA 90815

Respectfully submitted,


DAVID SANDERS, Ph.D.
Director

DS:WC:fc

Attachments (3)

c: Chief Administrative Office
Auditor-Controller
County Counsel



**AMENDMENT NUMBER ONE TO AGREEMENT NUMBER 74511 FOR
TRAINING SERVICES
BETWEEN
COUNTY OF LOS ANGELES
AND
CALIFORNIA STATE UNIVERSITY, LONG BEACH FOUNDATION
MAY 2005**

**AMENDMENT NUMBER ONE
TO AGREEMENT NUMBER 74511 FOR TRAINING SERVICES
BETWEEN COUNTY OF LOS ANGELES AND CALIFORNIA STATE UNIVERSITY,
LONG BEACH FOUNDATION**

REFERENCE IS MADE TO THE DOCUMENT ENTITLED "AGREEMENT FOR TRAINING SERVICES BETWEEN THE COUNTY OF LOS ANGELES DEPARTMENT OF CHILDREN AND FAMILY SERVICES AND CALIFORNIA STATE UNIVERSITY, LONG BEACH FOUNDATION" ADOPTED BY THE BOARD OF SUPERVISORS ON JUNE 17, 2003, AND FURTHER IDENTIFIED AS AGREEMENT NUMBER 74511, HEREINAFTER REFERRED TO AS "AGREEMENT".

WHEREAS, the purpose of this Amendment Number One is to increase the maximum amount payable for Fiscal Year 2004-05 by \$51,321, from \$1,707,791 to \$1,759,112 to compensate CONTRACTOR for providing additional training units, and

WHEREAS, this Amendment Number One is prepared according to the provisions set forth in Section 13.0, **CHANGES AND AMENDMENTS**, Subsection 13.1 of the Agreement, and

Effective _____ 2005, the Agreement is revised as follows:

1. Section 4.0, **CONTRACT SUM**, Subsection 4.1 is amended to read in its entirety as follows:

4.1 COUNTY and CONTRACTOR agree that this is a cost reimbursement contract. During the term of this Agreement, COUNTY shall reimburse CONTRACTOR for the costs of performing the services set forth in Exhibit A, Statement of Work, in accordance with Section 6.0 Payments and Invoices, provided that the total amount payable under this Agreement does not exceed \$5,180,136, hereinafter referred to as "Maximum Contract Sum". The maximum amount payable during the first fiscal year shall not exceed \$1,687,724. The maximum payable during the second fiscal year shall not exceed \$1,759,112. The maximum amount payable during the third fiscal year shall not exceed \$1,733,300.
2. Section 5.0, **REQUIRED MATCH**, Subsection 5.2 is amended to add as follows:

5.2 Notwithstanding the preceding provision, the twenty-five percent (25%) required in-kind match shall not apply to the "Cohort 1" funds in the amount of \$51,321 which are included in the second fiscal year's maximum amount
3. Exhibit A, Statement of Work is amended to add the revised Inter-University Consortium (IUC) Training Schedule, Attachment A-1-1, hereto attached.
4. Exhibit B, Budget, is amended to add Attachment B-1, FY 2004-05 Budget Augmentation, hereto attached.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT REMAIN IN FULL
FORCE AND EFFECT.

**AMENDMENT NUMBER ONE
TO AGREEMENT NUMBER 74511 FOR TRAINING SERVICES
WITH
CALIFORNIA STATE UNIVERSITY, LONG BEACH FOUNDATION**

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment to be subscribed by its Chair and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Amendment to be subscribed in its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

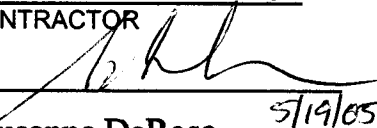
By _____
Chair, Board of Supervisors

ATTEST:

VIOLET VARONA-LUKENS
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

By _____

CALIFORNIA STATE UNIVERSITY,
LONG BEACH FOUNDATION
CONTRACTOR

By  5/19/05
Name Susanne DeRosa
Director, Grants, Contracts
and Foundation Programs
Title _____

By _____

Name _____

Title _____

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
RAYMOND G. FORTNER, Jr.

COUNTY COUNSEL
BY 
Senior Deputy County Counsel

95-6106694
Tax Identification Number

Inter-University Consortium (IUC) Training Schedule
Fiscal Years 2003-2006
California State University, Long Beach Foundation
Child Welfare Training Centre, Department of Social Work

Training Deliverable	Task	Number of Courses		
		FY 2003-04	FY 2004-05	FY 2005-06
6.1: CSW Core*	6.1.1	10 6	10 12	10
6.1: CSW Core Training Profile	6.1.4	10 6	10 12	10
6.2: SCSW Core	6.2.1	2 1	2	2
6.3: Support Staff Core	6.3.1	4 2	4 0	4
6.4: Introduction to CWS/CMS Core	6.4.1	20 12	20 46	20
6.5: CSW Core for ER/DI*	6.5.1	4	4 1	4
6.5: CSW Core for ER/DI-"5-day host"	6.5.1	1	1	1
7.1: CSW Core Enhancement	7.1.1	10 4	10 9	10
7.2: SCSW Core Enhancement	7.2.1	2 0	2 0	2
7.3: CSW Core Enhancement for ER/DI	7.3.1	2 0	2 0	2
8.1: CSW In-service	8.1.1	10 20	10 43	10
8.2: SCSW In-service	8.2.1	3 19	3 15	3
8.3: LOG In-service	8.3.1	2 0	2 7	2
8.4: ER/DI In-service	8.4.1	8 0	8 0	8
9.1: CSW Advanced In-service	9.1.1	5 0	5 0	5
9.2: SCSW Advanced In-service	9.2.1	2 0	2 0	2
10.1 BBS Licensure*	10.1.1	24 25	24	24
10.2: Training Section	10.2.1	0 1	0	1

Attachment A-1-1
Inter-University Consortium (IUC) Training Schedule
California State University, Long Beach

Training Deliverable	Task	Number of Courses		
		FY 2003-04	FY 2004-05	FY 2005-06
10.3: Public Health Nurses	10.3.1	3	3 4	3
11.1: MSW Field Education Title IV-E Stipend	11.1	16	16	16

BOLD ENTRY WITH (*) = Training provided jointly by multiple contractor universities

(e.g. CSW Core = total of 10 for all universities combined)

Inter-University Consortium on Child Welfare
California State University, Long Beach
Department of Social Work, Child Welfare Training Centre
FY 2004/05 Budget Augmentation: Redesign Cohort I supplemental training

Attachment B-1

PERSONNEL

SCSW Conference presenter fees	4,000
SDM Case Review curriculum development	4,000
SDM Integration w/ statewide safety and TOL curriculum developmnt	4,000
SDM ARA training presenter fee	<u>5,000</u>
	17,000

SUPPLIES & SERVICES

SCSW Conference venue (130 SCSWs for 2days @ \$65)	16,900
SDM ARA training venue (6 days total rental)	6,500
Training materials and supplies	<u>3,000</u>
	26,400

TOTAL DIRECT COSTS	43,400
F&A Costs	<u>7,921</u>
TOTAL PROJECT COSTS	<u>51,321</u>